



MINUTES

LPRA ANNUAL GENERAL MEETING

19TH MAY 2015

Venue : The Innovation Farm

LPRA AGM started at 14:00 and finished at 15:30

ATTENDING:

John Falck (JF) Chair

John Hallatt (JH)

Brian Back (BB)

Philippe Magneron (PM)

Richard Rees : Kirkton Associates (RR)

Secretariat

Phil Bremner (PB)

Apologies for absence received from :

Saad Mezzour (SM) - Chairing TG30 meeting

Deryck Hannaford (DH) - Hospital appointment

AGENDA

1: WELCOME AND REGISTRATION

As the LPRA Chairman SM was unable to attend due to Chairing a TG30 meeting it was proposed and agreed that JF would act as Chair for the AGM.

JF acknowledged the apologies from SM and DH who were unable to attend.

2: ADOPTION OF THE AGENDA

The Agenda was approved and adopted without the need to include any additional items.

3: MINUTES OF 2014 AGM

The Council agreed that all items on the Minutes for the 2014 AGM had been fully dealt with during 2014/15. The Minutes were unanimously approved.

4: CHAIRMAN'S REPORT

Dear LPRA Members,

I am very pleased to report that the last year has been extremely successful for the LPRA, and I'm proud that once again our members have been at the forefront of innovation in our industry.

I am pleased to be able to report that we welcomed seven new members during the year, further strengthening the Association and increasing our significance within our industry. Sadly we also lost some members but these were due to companies merging resulting in changes of staff.

A very major part of our activities remains the policy/advocacy and standards work that we do within the EC, CEPT and ETSI to ensure that the interests of our SRD industry are properly represented. Members of the LPRA council remain in senior positions in the relevant Technical Committees and Task Groups within ETSI as well as attending many of the important meetings in CEPT.

In lobbying for changes to the Radio Equipment Directive we have built up some extremely strong contacts with MEPs in the UK and in Brussels. Following on from this in early 2014 we utilised our contacts in the Middle East to arrange a very successful short delegation trip to Dubai. This included a day with senior officials from the TRA (Telecommunications Regulatory Authority. This has ensured that we have established extremely good contacts with decision makers in a vitally important area of the world that may be new territory for many of our members.

In early September 2014 a small delegation from the LPRA Council visited Washington DC to meet with Julius P. Knapp and other senior officials from the FCC. This proved to be incredibly rewarding and further strengthened the LPRA's relationship with the FCC. We are currently in conversation with Mr Knapp and the FCC regarding the alignment of RFID emission limits at 13.56MHz.

As you know 2015 is the LPRA's 25th Anniversary and in recognition of this ETSI very kindly hosted our Radio Solutions Conference at their HQ near Nice, France (10th & 11th March 2015). The exciting free, one and a half day event brought together 15 speakers and 54 registered delegates from around the world to discuss the most crucial topics effecting the future of our industry. Although the number of delegates was comparable to those who attended our last Radio Solutions Conference back in 2010, attendance was on the lower side of expectations, however, the event was a huge success and the feedback received by those attending and a subsequent survey by ETSI was overwhelmingly positive. To maintain the momentum and build on the success of this years event we are currently in discussion with ETSI to set a date for the next Radio Solutions Conference, in fact we may well make it an annual event.

Our industry and the wider economy still faces very tough challenges, however, I am confident that the LPRA is better positioned than ever to protect and promote the interests of our members.

Once again I should like to thank members of the Council and Secretariat for all of their hard work over the past year. The activities of Council Members are entirely voluntary so I should like to say how much I appreciate their efforts.

Dr. Saad Mezzour

Chairman The Low Power Radio Association

JF thanked SM for his Director's Report and added his own thanks to the hard work of the Council and Secretariat over the past 12 months.

5: ELECTION OF COUNCIL MEMBERS

PART 1: Nominations for LPRA Council Members for 2015/2016

The following nominations (*in alphabetic order*) have been received for LPRA council members for 2015/2016. John Greaves has stepped down as a Council Member.

CANDIDATE	COMPANY
BRIAN BACK (BB)	RADIO DATA NETWORKS
JOHN FALCK (JF)	JOHN FALCK ASSOCIATES
JOHN HALLATT (JH)	MICROWAVE SOLUTIONS
JACQUES HULSHOF (JQH) NEW	NEDAP
PHILIPPE MAGNERON (PM)	HAGER
SAAD MEZZOUR (SM)	MEDTRONIC
RICHARD REES (RR) NEW	KIRKTON ASSOCIATES

PB reported that on counting the votes all Council Members had been re-elected for a further 12 months by clear majority decision. PB also reported that the two new Council Members Jacques Hulshof and Richard Rees had also been elected by clear majority decision. JF acknowledged the result and welcomed the re-election of all Council Members for a further term and made a special welcome to JQH and RR as newly appointed Council Members.

6: VOTING ON RESOLUTIONS

Resolution 1: Accounts

To receive the accounts for the year ended 31 December 2014.

JH made the meeting aware that although DH was not present, JH would be prepared to answer any questions relating to the accounts as he had reviewed them. JF asked if there were any questions, the other Council members stated that they had no issues so JF asked PB to collate the votes from Council and LPRA members. PB reported that Resolution 1 had received unanimous approval. JF acknowledged this and Resolution 1 was passed.

Resolution 2: Director's Report

To receive the Directors' Report on the Association's activities since the previous AGM.

JF asked PB to collate the votes from Council and LPRA members. PB reported that Resolution 2 had received unanimous approval. JF acknowledged this and Resolution 2 was passed.

Resolution 3: Re-Appointment Of Directors

To receive the Directors' Report on the Association's activities since the previous AGM.

The Articles of Association require 1/3rd of the Directors to resign in rotation immediately preceding each AGM. This requires 2 Directors to resign this year (2015). The following Directors have tendered their resignation:

- **Saad Mezzour**
- **John Falck**

JF asked PB to collate the votes from Council and LPRA members. PB reported that Resolution 3 had received unanimous approval. JF acknowledged this and Resolution 3 was passed with the re-appointment of Saad Mezzour and John Falck as LPRA Directors.

Resolution 4: Secretariat

That Business Synergies Ltd be re-appointed as Secretariat and that they hold this position until the next AGM.

JF said he wanted to take the opportunity to thank the Secretariat for the way they had conducted the LPRA's business on behalf of the members during the past 12 months.

JF asked PB to collate the votes from Council and LPRA members. PB reported that Resolution 3 had received unanimous approval (*to avoid any conflict of interest JH checked the votes for this resolution*). JF acknowledged this and Resolution 4 was passed.

Resolution 5: Auditors

That Gilberts Chartered Accountants, Hertfordshire be re-appointed Auditors of the company, and that they hold office until the conclusion of the next AGM

at which accounts are laid.

JF asked PB to collate the votes from Council and LPRA members. PB reported that Resolution 5 had received unanimous approval. JF acknowledged this and Resolution 5 was passed.

7: OBJECTIVES 2015 - 2016

The Council discussed the key objectives for 2015-2016 and unanimously agreed on the following:

1: Increasing LPRA Membership Numbers:

It was decided that the best way to achieve this was via existing personal contacts and those made during the normal course of business. Once Council Members had initiated the first approach the Secretariat would be able to follow-up with an ‘official’ invitation to join. PB also confirmed that he would continue to make efforts to approach past members and those who had attended Radio Solutions etc. It was also felt that Radio Solutions 2016 would be an excellent showcase for the LPRA and would attract new members.

2: Radio Solutions 2016:

The Council had already discussed this in detail (*please see Minutes for LPRA Council Meeting*).

3: Review LPRA Articles of Association:

The Council felt that it would be prudent to review the Articles of Association (AoA). It was agreed that all Council Members would individually read the AoA and make recommendations for change where applicable. It was agreed that these recommendations would then be coordinated at a future Council Meeting and if required a new revised version would be written and put forward to LPRA Members for a vote at an Extraordinary General Meeting (EGM) prior to the 2016 AGM.

4: Monitor the implementation of the RED (Radio Equipment Directive) to ensure provision for standards can be implemented satisfactorily.

8: AOB

JF again asked if there were any other issues that Council members wanted to discuss in AOB, as there was nothing JF thanked everyone for their participation and declared the AGM closed at 3:30pm London time.